

# OUR PROVEN PROCESS

## Interior

Our customers never worry about being out of the loop

### 1. Present Estimate

- Email or mail computer generated estimate.
- Present Proven Process

### 2. Sign Agreement

- Pay 20% deposit.
- Put into schedule.
- Determine paint (or stain) colors and sheen.
- Office calls to notify start date.
- Before we arrive, remove valuables from counters & walls. Unplug & move electronics.

ACH & Venmo  
No Fees

Credit Cards  
4% Processing Fee

### 3. Project Begins

- Project manager does walk through to review scope of work.
- Inform project manager where to begin and make any necessary arrangements for pets to be contained during the course of your project.
- Floors will be covered. Hardware will be removed or covered and replaced after painting. We will prepare all surfaces professionally, sanding, spackling, taping & caulking prior to painting.

### 4. Perform Scope of Work

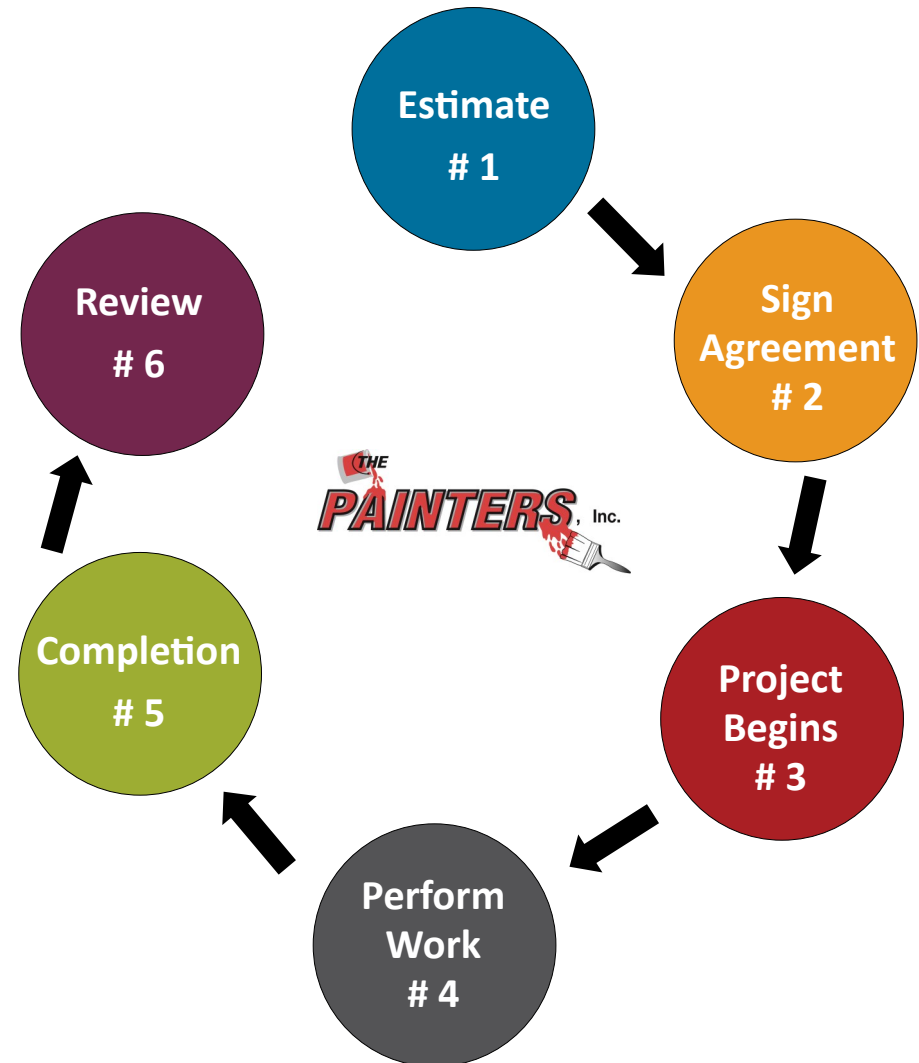
- Customer to move ALL appliances. i.e. stove, refrigerator, washer & dryer
- Any changes to your scope of work, a customer change order will be completed.
- When work is completed, your rooms will be returned to its original condition with a thorough site cleanup.

### 5. Completion Day

- Final walk through with project manager to conduct touch-ups
- Project manager takes pictures with customer permission
- Send final invoice - Customer pays invoice upon completion

### 6. Performance Review

- Customer asked for input on how we performed our Proven Process



# OUR PROVEN PROCESS

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## Exterior

### 1. Present Estimate

- Email or mail computer generated estimate.
- Present Proven Process

### 2. Sign Agreement

- Pay 20% deposit.
- Put into schedule.
- Determine paint (or stain) colors and sheen.
- Office calls to notify start date.
- Trim plants at least two feet away from siding or project. If you have fragile plants, let project manager know to take appropriate precautions and use special care.
- Turn off your sprinkler system for the entire time of your project.

ACH & Venmo  
No Fees

Credit Cards  
4% Processing Fee

### 3. Project Begins

- Project manager does walk through to review scope of work.
- Before we power wash, close all windows.
- Make any necessary arrangements for pets to be contained during the course of your project.

### 4. Perform Scope of Work

- Any changes to your scope of work, a customer change order will be completed.

### 5. Completion Day

- Final walk through with project manager
- Touch-ups
- Project manager to bring final invoice/review
- Project manager takes pictures with customer permission

Customer pays invoice upon completion - 4% processing fee if using credit card

### 6. Performance Review

- Customer asked for input on how we performed our Proven Process

